

CITY OF HOUSTON
Solid Waste Management Department

ADOPT-A-CONTAINER PROGRAM
Roll-off Trash Container Request

Today's Date

Mr. Harry Hayes, Director
Dept. of Solid Waste Management
P.O. Box 1562
Houston, TX 77251-1562

Dear Mr. Hayes:

We are requesting a roll-off trash container (30 or 40 cubic yard) for use during our cleanup/beautification event. We understand that **up to two (2) containers can be requested**, and your department must receive the request at least two **(2) weeks prior to the cleanup date**. We understand that no garbage and no building materials (such as bricks, concrete, and lumber from torn down buildings or remodeling) may be placed in the containers, and that the containers are issued on a first come, first served basis. We understand that a confirmation will be issued to us.

We also understand it is our responsibility to contact *Alyce Coffey* at **713.699.7947** after our event with the street location of any bagged litter or tires we leave out and/or to report any overflow of trash around the containers(s) we are requesting.

Organization

Contact Person

Telephone Number

Fax Number

Number of container(s) requested

Date Needed

Type of Material Discarded

Key Map Number & Page

Council District

Location of container(s)

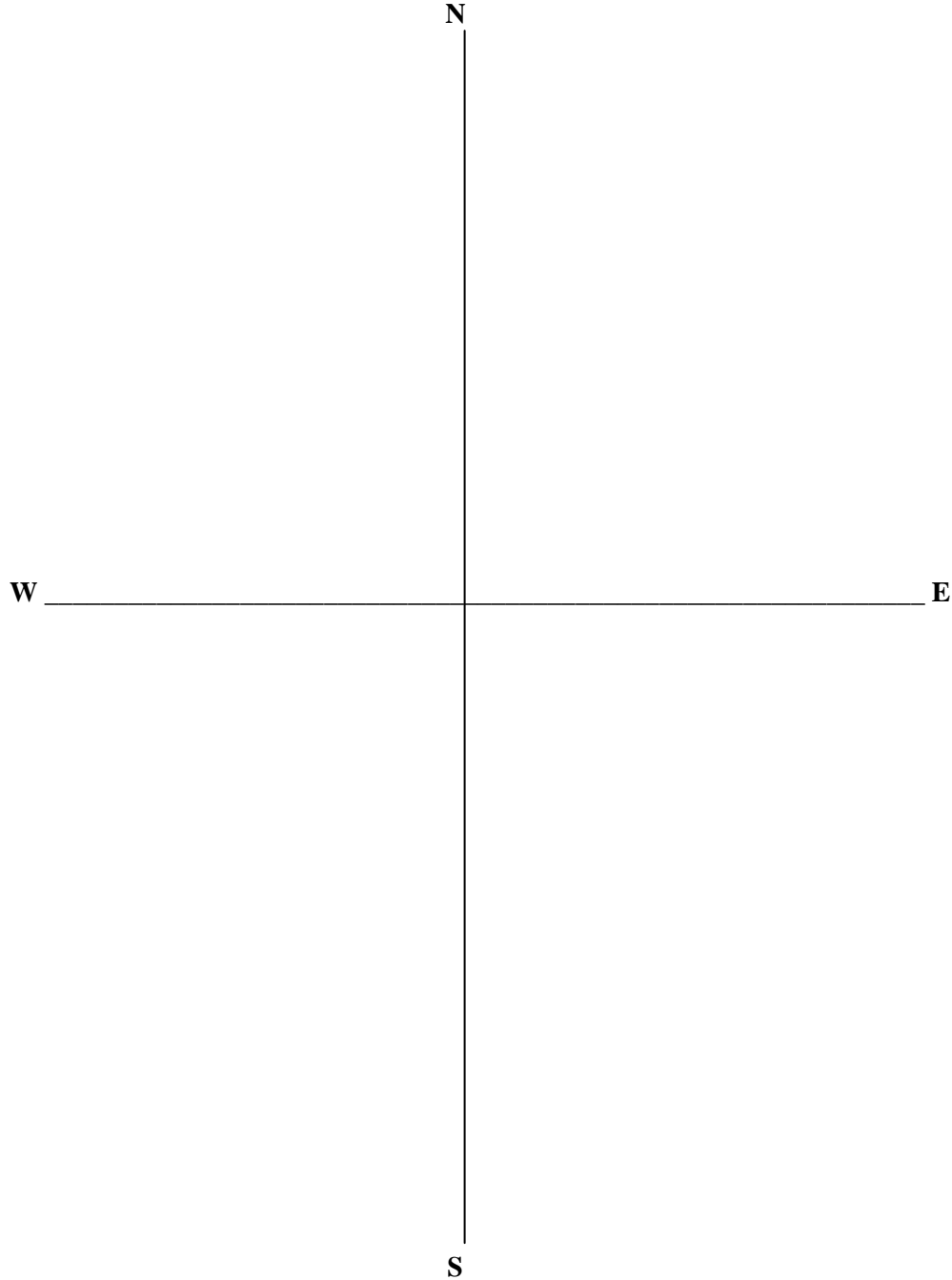
Sincerely,

Please fax or mail completed form to:

Keep Houston Beautiful
3000 Richmond Ave, Suite 350
Houston, TX 77098
Tel: (713) 839-8855
Fax: (713) 839-8880

Roll-Off Trash Container Request Diagram Form

Please label the following diagram according to where the location of the dumpster that you are requesting will be placed. Make sure all the sheets are labeled correctly according to the compass. Please denote the **dumpster by symbol of a star**. Thank you for your cooperation. This process is to ensure the dumpster is placed in the desired location without any problems. **Please note due to the heaviness of the dumpster, dumpsters can only be placed on cement/asphalt surfaces. Also dumpsters are not placed on high traffic streets, or private property.**



Organization: _____

Date: _____